



# Customer Reports - Email Irrigation Reports to Customers

The flexibility, ease of use, and management tools of Hydrawise make it the first choice of irrigation contractors worldwide. A common question from contractors is: How can I show my customers I am managing their irrigation? We're happy to announce that Hydrawise now offers contractors the option to email irrigation reports directly to customers.

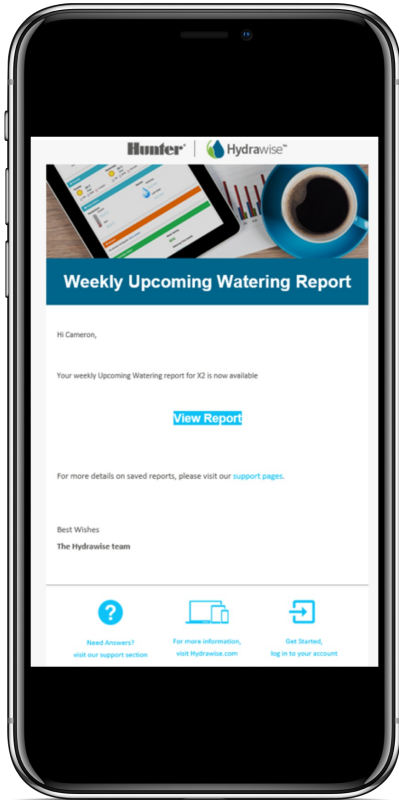
Contractors can set up automatically generated irrigation reports for their customers on a weekly, monthly, or yearly basis. A link to the report can be delivered via email or via the Hydrawise app. Here is how they work:

- Weekly reports sent out on Sunday
- Monthly 1<sup>st</sup> of the month
- Quarterly 1<sup>st</sup> of the Qtr

## Create the Report

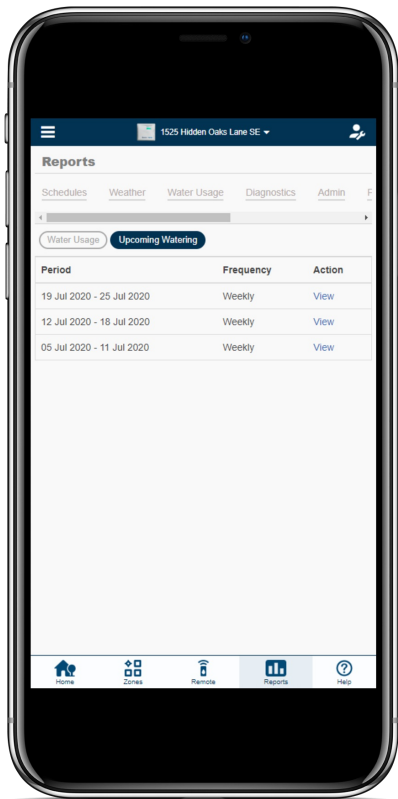
1. Click on the  **MULTI-SITE MANAGER** on the upper right-hand side.
2. Select  **CUSTOMER WIDE SETTINGS**.
3. Click on the **CUSTOMER REPORTS**.
4. Press the plus button to **ADD** a new report.
5. Add all the necessary **REPORT TYPE** information.
  - Report Name - This will be the heading of your customer's report.
  - Customer message - This is a short message to your customers. This can be changed for each report or just have a generic message.
  - Type Water Use - Summarizes the last period with information about the irrigation that occurred.
  - Type Upcoming Watering – Summarizes the upcoming period with what we expect the watering to be based on the forecast at the time of the report.
  - Frequency - Weekly, Monthly, or Yearly. **NOTE:** The report will start to collect and store data from the time you build the report.
6. Apply to **ALL CUSTOMERS** or **SELECTED CUSTOMERS**.
7. Choose your **ACTIONS**. Check each box that applies.
  - Send Email
  - Send App notification

Your report is now starting to collect and store data for the customers that you selected. The report will be automatically sent to your customers according to the Report Frequency.



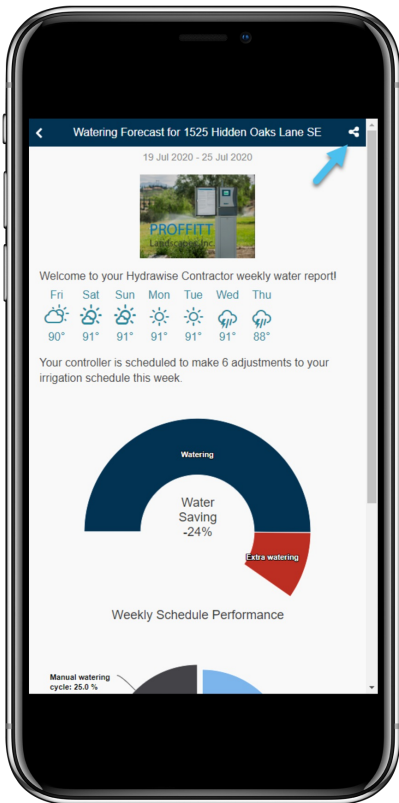
## Save Report View

When the customer selects **VIEW REPORT**, they will be sent directly to the saved reports view.



## View and Share Report

The customer can now click on the report that they wish to **VIEW** under action. They have the option to share the report via email using the share icon in the upper righthand side of the screen as well.



## Example Reports

**Customer Wide Settings**

Customer Reports | Global Alerts | Preconfigured Watering Schedules | Default Program Start Time | Default Watering Triggers

You can schedule a report to be sent to customers here

Weekly Watering Report	Forecast Report	Monthly Watering Report
<p><b>CUSTOMER MESSAGE</b> Welcome to your Weekly Irrigation Report. This is a summary of how Hydralise and Irrigation Contractor have managed your watering over the last week.</p> <p><b>REPORT TYPE</b> Water Usage</p> <p><b>REPORT FREQUENCY</b> Weekly</p> <p><b>YOUR ACTIONS</b>  <input checked="" type="checkbox"/> SEND EMAIL Yes  <input checked="" type="checkbox"/> SEND APP NOTIFICATION Yes</p> <p><b>APPLIES TO</b> All customers</p>	<p><b>CUSTOMER MESSAGE</b> Welcome to your Irrigation Forecast Report. This is what we expect your watering to look like in the coming week. Your system will still be updated every day and it may</p> <p><b>REPORT TYPE</b> Upcoming Watering</p> <p><b>REPORT FREQUENCY</b> Weekly</p> <p><b>YOUR ACTIONS</b>  <input checked="" type="checkbox"/> SEND EMAIL Yes  <input checked="" type="checkbox"/> SEND APP NOTIFICATION Yes</p> <p><b>APPLIES TO</b> All customers</p>	<p><b>CUSTOMER MESSAGE</b> Wow, another month has gone by, and here is what has happened with your irrigation. This monthly summary is how Hydralise and Irrigation Contractor have managed</p> <p><b>REPORT TYPE</b> Water Usage</p> <p><b>REPORT FREQUENCY</b> Monthly</p> <p><b>YOUR ACTIONS</b>  <input checked="" type="checkbox"/> SEND EMAIL Yes  <input checked="" type="checkbox"/> SEND APP NOTIFICATION Yes</p> <p><b>APPLIES TO</b> All customers</p>
<p><b>Quarterly Watering Report</b></p> <p><b>CUSTOMER MESSAGE</b> Another quarter of the year has passed, here's a summary of how Hydralise and Irrigation Contractor have managed your watering.</p> <p><b>REPORT TYPE</b> Water Usage</p> <p><b>REPORT FREQUENCY</b> Quarterly</p> <p><b>YOUR ACTIONS</b>  <input checked="" type="checkbox"/> SEND EMAIL Yes  <input checked="" type="checkbox"/> SEND APP NOTIFICATION Yes</p> <p><b>APPLIES TO</b> All customers</p>	<p><b>Yearly Watering Report</b></p> <p><b>CUSTOMER MESSAGE</b> Happy New Year, as another year passes, don't worry, we've been watching your irrigation, and here's a summary of how Hydralise and Irrigation Contractor</p> <p><b>REPORT TYPE</b> Water Usage</p> <p><b>REPORT FREQUENCY</b> Yearly</p> <p><b>YOUR ACTIONS</b>  <input checked="" type="checkbox"/> SEND EMAIL Yes  <input checked="" type="checkbox"/> SEND APP NOTIFICATION Yes</p> <p><b>APPLIES TO</b> All customers</p>	<div style="border: 1px dashed blue; padding: 20px; text-align: center;"> <p>+ Add customer report</p> </div>