


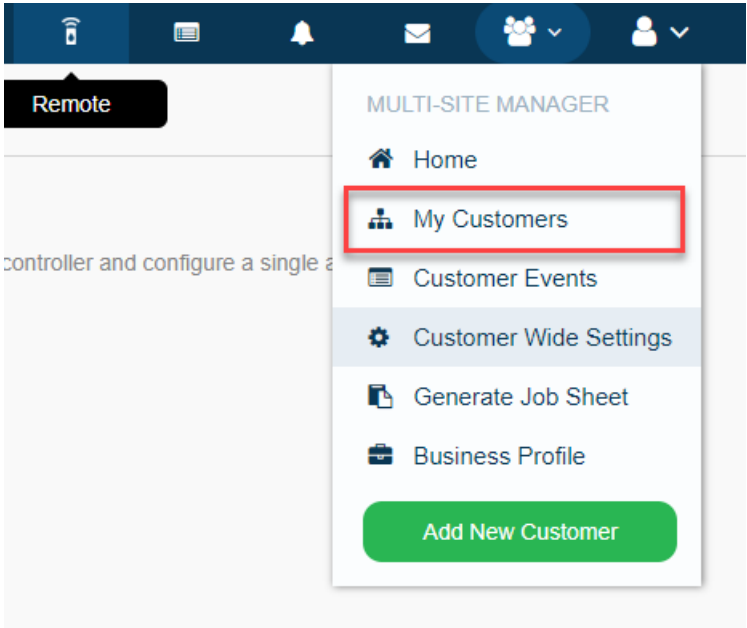
Contractor - Edit Customer Organization

This feature will allow the contractor to change the organization name of the customer as it would appear in the contractor portal section (e.g. business name, street name, etc.)

Please view the steps and screenshots to access this feature:

1. Click on the **"Manager"** icon on the upper right hand side, then **"My Customers."**
2. Click on the first set of three selection dots () next to customer name.
3. Select **"Edit Customer Organization"**
4. Change customer name and select **"ok"**

Step 1



The screenshot shows the top navigation bar of the Hunter HydraWise contractor portal. The 'Manager' icon (three people) is highlighted, and a dropdown menu is open. The 'My Customers' option is highlighted with a red rectangular box. Other options in the menu include Home, Customer Events, Customer Wide Settings, Generate Job Sheet, and Business Profile. A green 'Add New Customer' button is at the bottom of the menu.

Step 2-3

This section is currently blank, indicating that the subsequent steps in the process are not yet documented in this document.

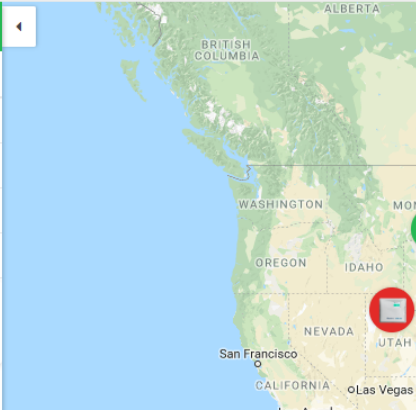
Customers and Controllers

The map below displays all your customers' controllers. You can see the status of a controller by
want at the left side.

My Customers +

Search customers

- Hydrawise Contractor (your account)
- Hunter Industries
- Mike Madewell
- CEC Building - Hunter
- Hunter Hydra **Edit Customer Organization**
- Philip Robisch Remove From My Account



Step 4

Edit Customer Organization



Customer Organization

CEC Building - Hunter

Cancel

OK